

## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **Board Meeting Minutes**

Thursday, November 17<sup>th</sup>, 2022 – 1:00 PM

Oklahoma Commission on Children and Youth

2915 N Classen Blvd., Ste 300, Oklahoma City, OK 73106

The agenda was posted at 2915 N Classen Blvd, Oklahoma City, OK 73106 on Wednesday, November 16<sup>th</sup>, 2022, at 11:24 a.m.

### **Call to Order**

OPSR Board Treasurer, Dr. Marny Dunlap, called the meeting to order at 1:05 p.m.

### **Roll Call and Determination of Quorum**

OPSR Board Secretary Angie Clayton called roll and recorded attendance. Quorum was met.

### **Members Present**

Darrell Strong, Christin Bollinger, Jennifer King, Paula Brown, Angie Clayton, Adrienne Butler, Dr. Marny Dunlap, Jacqueline Evans, Tonya Garman, Gina McPherson, Lauren Jenks Jones, Kelly Ray, Marshall Vogts, Sada Knowles, Melissa Larimore, Amanda McCabe, Audra Haney, Anthony Stafford, Brett Vanderzee, Carrie Williams

### **Members Not Present**

Polly Anderson, Samantha Galloway, Brittany Lee, Zoe Campbell, Kevin Corbett, Natalie Currie, Nathan Valentine, Hokehe Effiong, Tina Floyd, Melinda Fruendt, Rita Echelle, Chris Dvorak, Allison Garrett, Joy Hofmeister, Tiffany Neill, Annette Wisk Jacobi, Brent Kisling, Shellie Schlegel, Marcie Mack, Joann Carter, Dr. Jon Pederson, Jennifer Step, Jennifer Pham, Rachel Proper, Keith Reed, Joyce Marshall, Lori Essary, Sarah Roberts, Carrie-Slatton Hodges, Annie Koppel Van Hanken, Ryan Walters, Vicki Weaver Payne

### **Staff Present**

Carrie Williams, Stephanie Lippert, Vicki Bumpas, Allison Loeffler, Taylor Knooihuizen

### **Guests Present**

Peggy Byerly, Paula Gates, Daphne Peschl

### **\* Approval of Minutes**

OPSR Board Treasurer, Dr. Marny Dunlap, presented the board meeting minutes from September 22<sup>nd</sup>, 2022.

*OPSR board designee Laura Jenks-Jones moved to approve the minutes as written. OPSR Board Member Anthony Stafford seconded the motion. The majority of members present voted in the affirmative except for board designee Tonya Garman who abstained.*

### **Chairperson Comments**

OPSR Board Treasurer announced that Chairperson Annette Wisk Jacobi and Vice Chairperson Sarah Roberts are unable to attend, and she will chair the board meeting today.

### **Review of OPSR Financial Report**

OPSR Treasurer, Dr. Marny Dunlap, presented the FY22 State Budget to Actuals for 6/30/22 to board members. Dr. Dunlap reported all Clearinghouse funds have been spent, and there is a remaining \$5,000 left unspent in the OKDHS base contract. Additionally, Dr. Dunlap presented OPSR FY23 Budget to Actuals for 9/30/22. Currently, \$166,000 from the OKDHS base contract has been spent, \$735,000 from the Child Care Resource and Referral contract has been spent, and \$423,000 of Clearinghouse contract has been spent. The total amount spent through September 30<sup>th</sup>, 2022 is \$1.3M.

*No action required for review of budget.*

### **Schedule OPSR Meeting Dates for 2023**

Dr. Marny Dunlap presented the proposed meeting dates for 2023: February 23<sup>rd</sup>, April 27<sup>th</sup>, June 22<sup>nd</sup>, September 28<sup>th</sup>, and November 16<sup>th</sup>. OPSR Board members agreed these dates were acceptable and there was no discussion.

*OPSR Board Member Paula Brown made a motion to approve the meeting dates. OPSR Board Member Amanda McCabe seconded the motion. The majority of members voted in the affirmative. There were no abstentions.*

### **OPSR Updates & Executive Director's Report**

OPSR Executive Director Carrie Williams announced the completion of the OPSR Annual Report for FY22 and its submission to Governor Stitt and Oklahoma Legislature leadership. She reported that she has a meeting with the Governor's Office next week to discuss the annual report. Board members will receive a digital copy and the full report will be available from our website at okschoolreadiness.org. Ms. Williams reported OKDHS, in partnership with OPSR, submitted the Preschool Development Grant application to the Administration for Children and Families on November 5<sup>th</sup>, 2022. OKDHS will be notified in December if Oklahoma is awarded. A board member asked for the amount submitted by OKDHS, and Ms. Williams replied that the yearly budget proposed in the application is 12M over a three-year period. OKDHS asked for the maximum amount possible given the grant budget guidelines.

Ms. Williams informed board members that the focus of Child Care Resource and Referral for the first half of FY23 has been to support licensed child care professionals in applying for the newly released Quality Rating and Improvement System at OKDHS. CCR&R connects families to quality, licensed child care and provides coaching, training and support to the child care industry. OPSRF has submitted a change order to OKDHS to include the launch of staffed family child care networks. If approved, the CCR&R contract will increase to \$5,740,155.25 for FY23.

Ms. Williams updated board members on the Oklahoma Clearinghouse for Early Childhood Success. Two funded projects from round one have begun implementation and will present today. OPSR presented ten round two submissions for child development projects to OKDHS. OPSR is accepting submissions for round three, with a focus on relationships and environments. Ms. Williams emphasized that other state agencies other than OKDHS are encouraged to support Clearinghouse projects and Secretary of Human Services, Justin Brown,

has been meeting with additional agencies regarding Clearinghouse participation. Ms. Williams announced that meetings have occurred with the state of Ohio and Hunt Institute, as there is national interest in expanding the Clearinghouse.

### **OCCY Parent Partnership Board**

Mrs. Williams directed board members to view the written report submitted by OCCY, as members of the Parent Partnership Board are at a national conference this week and are unable to attend the board meeting.

### **Oklahoma Clearinghouse Implementation Presentations**

Paula Gates, from Sunbeam Family Services, Inc. presented their funded Clearinghouse project to expand social-emotional support through Conscious Discipline. Training in the Conscious Discipline curriculum creates a compassionate learning culture and facilitates an intentional shift in adult understanding of behavior. The brain-friendly, research-based strategies embedded in the curriculum help teaching staff respond to child needs with wisdom. The approach is proven to increase self-regulation, sense of safety, connection, empathy, and intrinsic motivation in both children and adults. Additionally, by increasing child levels of self-regulation and autonomy, the project will also reduce negative behaviors and stress in the classroom, in turn, positively impacting teacher retention and overall job satisfaction.

Sunbeam Family Services will provide childcare providers with a strong social-emotional foundation by training over 480 teachers, caregivers, childcare providers, and mental health professionals across Oklahoma with Conscious Discipline training. Over two years, Sunbeam will conduct two virtual training series and three in-person trainings in Oklahoma City. Sunbeam will also certify 3 individuals as a trainer for the Conscious Discipline model to build in sustainability.

Daphne Peschl, from Rainbow Fleet, presented their funded Clearinghouse project to implement the Quality Enhancement Initiative Project. Rainbow Fleet Family Child Care Quality Enhancement Initiative intends to improve the quality of child care, especially for children receiving child care subsidies. Through our intention to serve families, our goal is to partner with providers and remove barriers so that every child has an incredible early learning experience. The Rainbow Fleet Family Child Care Quality Enhancement Initiative (QEI) is a comprehensive training and technical assistance initiative that seeks to improve the quality of early care and education in Family Child Care Homes (FCCH) in Oklahoma County. The project will serve FCCH in Oklahoma county who aim to improve their star ratings in QRIS.

### **Public Comment**

There was no public comment.

### **Announcements**

Dr. Marny Dunlap encouraged board members to obtain a flu vaccination and reported that hospitals are at high capacity currently with flu patients as well as infants and toddlers with RSV.

Lauren Jenks-Jones updated board members on the technology change for the early learning inventory so that anyone can use the technology component regardless of location. Ms. Jenks-Jones announced that Dolly Parton Imagination Library is fully funded in Oklahoma County and is second in the country for enrollment in the program and 5<sup>th</sup> in the nation for total number enrolled. Tulsa County is hiring a director, and Ms. Jenks-Jones asked board members to send her contacts in rural counties so she can contact them about Imagination Library. OSDE received a renewal contract for training administrators who don't have an early childhood education background or early childhood experience. OSDE is re-establishing an advisory group for the contract.

### **New Business**

There was no new business.

### **Adjournment**

OPSR Board Treasurer, Dr. Marny Dunlap, adjourned the meeting at 2:01 p.m.

Signature:  \_\_\_\_\_ Mar 13, 2023  
Carrie Williams (Mar 13, 2023 16:30 CDT)

Carrie Williams, Executive Director, OPSR

Signature:  \_\_\_\_\_ Mar 14, 2023  
Marny Dunlap (Mar 14, 2023 16:54 CDT)

Annette Wisk Jacobi, Chair, OPSR Partnership Board of Directors

# OPSR Meeting Minutes 11.17.22 Final

Final Audit Report

2023-03-14

|                 |                                                |
|-----------------|------------------------------------------------|
| Created:        | 2023-03-02                                     |
| By:             | Angela Bryant (abryant@okschoollreadiness.org) |
| Status:         | Signed                                         |
| Transaction ID: | CBJCHBCAABAAVUgwoqWVb45DM7AN32juYU0dai-84bmJ   |

## "OPSR Meeting Minutes 11.17.22 Final" History

-  Document created by Angela Bryant (abryant@okschoollreadiness.org)  
2023-03-02 - 6:54:33 PM GMT
-  Document emailed to Carrie Williams (cwilliams@okschoollreadiness.org) for signature  
2023-03-02 - 6:55:21 PM GMT
-  Email viewed by Carrie Williams (cwilliams@okschoollreadiness.org)  
2023-03-13 - 9:30:02 PM GMT
-  Document e-signed by Carrie Williams (cwilliams@okschoollreadiness.org)  
Signature Date: 2023-03-13 - 9:30:12 PM GMT - Time Source: server
-  Document emailed to Annette Jacobi (annette.jacobi@occy.ok.gov) for signature  
2023-03-13 - 9:30:13 PM GMT
-  Email viewed by Annette Jacobi (annette.jacobi@occy.ok.gov)  
2023-03-14 - 2:15:24 PM GMT
-  Angela Bryant (abryant@okschoollreadiness.org) added alternate signer marny-dunlap@ouhsc.edu. The original signer Annette Jacobi (annette.jacobi@occy.ok.gov) can still sign.  
2023-03-14 - 2:23:08 PM GMT
-  Document emailed to marny-dunlap@ouhsc.edu for signature  
2023-03-14 - 2:23:08 PM GMT
-  Email viewed by marny-dunlap@ouhsc.edu  
2023-03-14 - 9:53:43 PM GMT
-  Signer marny-dunlap@ouhsc.edu entered name at signing as Marny Dunlap  
2023-03-14 - 9:54:43 PM GMT
-  Document e-signed by Marny Dunlap (marny-dunlap@ouhsc.edu)  
Signature Date: 2023-03-14 - 9:54:46 PM GMT - Time Source: server

✔ Agreement completed.  
2023-03-14 - 9:54:46 PM GMT